

# HOME INSTRUCTION POLICIES AND PROCEDURES

The following information is being provided to assist you in complying with Arizona Revised Statutes (ARS §15-802.B2) regarding students instructed at home or attending a private school:

1. An Affidavit of Intent must be completed, notarized and filed in the La Paz County School Superintendent's Office within 30 days of the beginning of home instruction or enrollment in private school.
2. You, the parent /legal guardian of the child receiving home instruction in our county, are also required to provide one of the following to this office:
  - A certified copy of child's birth certificate per ARS 15-828. (Photocopies will not be accepted.)
  - Other reliable proof of the pupil's identity and age, including baptismal certificate, an application for a Social Security number, or original school registration records and an affidavit explaining the inability to provide a copy of the birth certificate.
  - A letter from the authorized representative of an agency having custody of the pupil certifying that the pupil has been placed in the custody of the agency as prescribed by law. (The 1987 Legislature passed a law designed to help trace the location of any child who is reported missing. Our office is required to assist in this effort, thus the above requirements.)
3. Report any changes in addresses or phone numbers within thirty days.
4. Our office must be notified within 30 days of the termination of home instruction. The child's file will then be inactivated. Another Affidavit of Intent **must** be filed if the child resumes home schooling.

The State of Arizona requires that children between the ages of 6 and 16 be instructed in the following subjects:

READING  
GRAMMAR  
SCIENCE  
MATHEMATICS  
SOCIAL STUDIES

It is a good idea to obtain an Essential Skills List for each of the subject areas from your local public school by contacting that school's office. The parent/guardian is responsible for choosing a program of study suited for the child. A partial list of resources is included with this packet.

Please note that the La Paz County School Superintendent does NOT issue eighth grade promotion certificates and/or high school diplomas for students instructed at home.

## **RE-ENTERING PUBLIC SCHOOL:**

Grade level placement of home instructed students is dependent upon school district policy. The policies of any public school district can and should be reviewed by the parent/legal guardian prior to removing the child from school.

It is also important to investigate the entrance requirements of those colleges the home instructed student is interested in attending.

## **RESOURCES:**

The address for Arizona Families for Home Education, a statewide organization that supports and promotes home education, is shown below:

Arizona Families for Home Education (web site: [www.afhe.org](http://www.afhe.org) )  
PO Box 2035  
Chandler, AZ 85244-2035  
e-mail: [homeschool@afhe.org](mailto:homeschool@afhe.org)  
24-hour information (602) 443-0612 or 1-800-929-3927

Correspondence schooling is also available. Here are a few of the many choices:

Arizona Virtual Academy, 520-623-1483, [www.azva.org](http://www.azva.org)  
Internet Home School, 928-708-9404, [www.internethomeschool.com](http://www.internethomeschool.com)  
Mesa Distance Learning Program, 480-472-7285, [www.mdlp.org](http://www.mdlp.org)  
Blueprint Education, 1-800-426-4952, [www.blueprinteducation.org](http://www.blueprinteducation.org) (formerly known as Phoenix Special Programs & Academies).  
Kids at Hope Academy, [www.kidsathope.com](http://www.kidsathope.com)